

DRAYCOTT IN THE CLAY PARISH COUNCIL

Minutes of Parish Council Meeting held on 8 September 2016

Apologies: Chairman Cllr Ken Rudman, Cllrs Sue Fulford and Nigel Powlson

Present: Vice Chairman Cllr Mark Flavell (Chaired meeting)
Cllrs Caroline Hulse (part), Barbara Marshall and Arthur Renshaw
Parish Clerk Mrs Rita Hill
Borough Cllr Stephen Smith, Crown Ward
Mr Neil Fraser, Associate Director (Rural), Savills
1 Member of the Public

Minutes of the July Parish Council meeting were agreed as read. Proposed by Cllr Barbara Marshall. Seconded by Cllr Arthur Renshaw. All in favour.

Minutes of the Extraordinary Parish Council meeting held on 18 July 2016 were agreed as read. Proposed by Cllr Barbara Marshall. Seconded by Cllr Arthur Renshaw. All in favour.

Register of Members' Interests Forms

Parish Clerk received Cllr Sue Fulford's form. Copy to be sent to ESBC. **Action – Parish Clerk.**

Policies, Procedures and other related documents

Vice Chairman reviewed the latest Model Financial Regulations and suggested two amendments. Cllrs agreed to these. Proposed by Vice Chairman. Seconded by Cllr Barbara Marshall. All in favour. **Action – Parish Clerk to update records.**

Cllr Caroline Hulse entered the meeting room.

Declaration of Interests

Cllr Arthur Renshaw said that he may have to declare an interest later on in the meeting.

Matters Arising

RBS Bank Mandate. Forms to be re-submitted. **Action – Parish Clerk, Cllrs Caroline Hulse and Nigel Powlson.**

Ancient monument well / fountain, Pipehay Lane. Mr Neil Fraser raised that a contribution may be possible. Parish Clerk to forward previous correspondence. **Action – Parish Clerk.**

Route of Footpath 9. Cllrs discussed Mr Gordon Batey's email and a response was agreed upon. **Action – Parish Clerk.**

Accounts for Payment

Receipt:

ESBC, WASP contribution towards new gate and fencing	£317.20
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Payments:

Mrs R Hill, Parish Clerk salary September 2016 and expenses	£467.49
Staffordshire Pension Fund, re pension (September payment)	£160.17
HMRC, Quarterly PAYE payment	£294.00
Bloomin' Gardens & Landscapes Ltd, Grass mowing invoice no. 640340	£179.10
Bloomin' Gardens & Landscapes Ltd, Grass mowing invoice no. 640482	£163.20
Willshee's Skip Hire Ltd, Collection of mixed municipal waste (in advance period 01-09-2016 to 30-11-2016)	£ 64.44
Staffordshire Playing Fields Association, Renewal of annual subscription for 2016/2017.	£ 15.00

All of the above accounts were proposed for payment by Cllr Barbara Marshall and seconded by Cllr Caroline Hulse. All in favour. **Action - Parish Clerk to action the payments.**

Willshee's Skip Hire Ltd - Credit note 2909 for £64.44 received in relation to invoice 40070 for £64.44 (duplicate invoice sent out in error).

Vice Chairman distributed the current receipts / payments accounts for 2016 / 2017.

Correspondence from RBS relating to updating terms on accounts. Noted.

General Correspondence

Prison Liaison Meeting. Suggested dates for the next meeting have been received. Cllr Caroline Hulse offered to attend. **Action – Parish Clerk to forward dates to Cllr Caroline Hulse. Parish Clerk to then contact the prison.** Cllr Caroline Hulse was asked to raise concern about the amount of litter and glass deposited in Moreton Lane.

Zurich Insurance re Insurance Premium Tax. With effect from 1st October 2016 the rate will increase from 9.5% to 10%.

Planning Applications and Related Matters**Decision Notices:**

P/2016/00536: Erection of a general purpose agricultural building (Additional Information and Revised Plans Received). The Swan, Main Road, Draycott in the Clay. Permitted.

P/2016/00062: Continued use of land as an equestrian livery yard and retention of a laminitis paddock and fencing. Pipehay Farm, Pipehay Lane, Draycott in the Clay. Permitted.

P/2016/00642: Erection of a single storey front extension and rear canopy and retention of single storey rear extension to house gas cylinders (Amended Scheme). The Orchard, Morton Farm Barns, Moreton Lane, Draycott in the Clay. Permitted.

P/2016/01016: Conversion of upper floor of existing garage/forge to form living accommodation. Yew Tree Farm, Stubby Lane, Draycott in the Clay. The Parish

Council has no objections in principle of the development but as suggested on the drawings would like to see access restricted to the Stubby Lane / Toby's Hill junction entrance / exit point. **Action – Parish Clerk.**

P/2016/00208: Partial demolition and alterations of existing single storey building to accommodate the relocation of the HGV pump island, installation of 2 underground diesel storage tanks, a septic tank, a forecourt interceptor & replace and install new foul and storm water drainage along with erection of a 2.5 metre high acoustic fence (Amended Plans). Sudbury Filling Station, Station Road, Draycott in the Clay. The Parish Council acknowledges this amendment and our previous comments remain as before. **Action – Parish Clerk.**

P/2016/01058: Erection of a replacement detached dwelling and detached double garage. The Lont, Stubby Lane, Draycott in the Clay. Having received no representations from Parishioners, it was agreed that the Parish Council has no comment to make on this application. **Action – Parish Clerk.**

P/2016/00176: Prior approval for the conversion of an agricultural building to form a dwelling. The Ash, Toby's Hill, Draycott in the Clay. Having received no representations from Parishioners, it was agreed that the Parish Council has no comment to make on this application. **Action – Parish Clerk.**

P/2016/01099: Erection of a detached 3 bay garage. Moreton Hall Farm, Moreton Lane, Draycott in the Clay. Having received no representations from Parishioners, it was agreed that the Parish Council has no comment to make on this application. **Action – Parish Clerk.**

Private Gypsy site Station Road. Borough Cllr Stephen Smith updated Cllrs on the correspondence he had received from Planner Emily Summers.

Correspondence from NALC via SPCA:

1. **The Rights of Local Councils to be Notified of Planning Applications and Decisions.** **Action – Parish Clerk to forward the details to Cllrs.**
2. **Copies of Planning Documents.** Cllrs agreed no action required as the Parish Council do not provide copies of planning documents to anyone else.

Marchington Industrial Estate. For information - ESBC weekly planning list - P/2016/01108: Prior Notification for the demolition of units 4, 7 & 14. Cllrs agreed no action required.

Circulars Received

ESBC re Register of Electors – Notice of Alteration. Noted.
 Realise Futures re Product literature. Noted.
 HAGS re Product literature. Noted.
 CPRE re FieldWork. Noted.
 CPRE re Countryside Voice. Noted.
 Community Council of Staffordshire re AGM. Noted.

Highway / Traffic Matters

Hortons' Estate Limited re Permissive route and hedge, Stubby Lane. Carried over from September meeting:

Chairman to contact Mr Richard Norgrove. **Action – Chairman.**

Problems with the drain opposite Lyndhurst and HGVs spraying water on to the adjoining property of The Cedars. Mr Graham Hunt advised that he would chase the matter up. **Action – Parish Clerk to remind Mr Graham Hunt.**

Proposed A515 Weight Restriction south of Draycott in the Clay / Better signage at Six Roads End. Vice Chairman advised Cllrs of the discussions held at the meeting he attended on 18 August. Follow up meeting planned for 3 October.

A50, Balfour Beatty. **Action – Parish Clerk to contact Mr Matthew Nance regarding a response to previous correspondence and enquire of any scheduled closures between now and the end of the year.**

A50, Diversion using B5017. Borough Cllr Stephen Smith updated Cllrs and said he would pursue setting up of a date for Mr Steve Burrows, Assistant Director for Highways, SCC to drive with the Chairmen of Draycott in the Clay and Marchington Parish Councils the route from Uttoxeter to Sudbury. **Action - Borough Cllr Stephen Smith.**

Extraordinary Parish Council meeting on 18 July 2016 with County Cllr Philip Atkins. Vice Chairman proposed to Cllrs that he drafted a letter to County Cllr Philip Atkins (inviting him to another meeting) and send round Cllrs. **Action – Vice Chairman.**

Overhanging bushes along Moreton Lane. Cllr Stephen Smith advised he was still investigating. A call has been logged with SCC Highways.

Overgrown shrubs junction of Stubby Lane and A515. Correspondence received from a Parishioner. Cllrs agreed to re-contact NHT to enquire when they would be coming out. **Action – Parish Clerk.** Cllr Arthur Renshaw asked that the following be added to the NHT list of works – overgrown pathway opposite to the Kuehne & Nagel site entrance and overgrown pathway between Woodedge Lane and Forestside. **Action – Parish Clerk.**

Daffodils in verge on A515. Correspondence received from a Parishioner. Cllrs agreed to a response and a diary note for Spring 2017. **Action – Parish Clerk.**

SCC re Highway Infrastructure Asset Management Policy. Noted.

Village Facilities, Maintenance and Landscaping

Weekly inspection reports. Inspection reports received – main issue was concern about the amount of dog foul being left on the playing field. It was noted that further details were awaited from ESBC regarding the Public Space Protection Order which will incorporate Dog Control Orders.

Old waste bins. Would anyone like some waste bins, if so, please contact the Parish Clerk.

Noticeboards. Carried over from the May meeting:

Parish Clerk to draft an advisory notice. **Action – Parish Clerk.**

Parishioner has advised that some people have been bringing BBQs down onto the playing field.

Renovation of slide embankment. Cllr Stephen Smith advised that following submission of the CCF form £250.00 had been approved subject to conditions, details of which he was waiting to have in writing. **Action – Cllr Stephen Smith to advise once the details are known.** Vice Chairman advised that the application for funding through the Tesco Bags of Help Scheme had been unsuccessful. Cllr Barbara Marshall to collect the donation bucket from the Roebuck public house. **Action – Cllr Barbara Marshall.** Vice Chairman went through the amount of pledges and donations received so far approx. £1,300.00 therefore a shortfall of about £2,500.00 (excluding VAT). Mr Neil Fraser offered to put a case forward for funding through the Duchy Benevolent Fund. He would require a description of the works, details of the quote and photographs. **Action – Parish Clerk.** Cllr Arthur Renshaw enquired if the quote for the works included for Harris security fencing. With this Vice Chairman suggested that the contractor be contacted to check that the quote was still current, enquire about the fencing and ask for lead time. **Action – Parish Clerk.**

Vice Chairman raised on behalf of Cllr Nigel Powlson that the Village Show Committee had asked him for ideas of where to place the proceeds from the Show and he had suggested the renovation of the slide embankment. Details to be sent to the Committee. **Action – Parish Clerk.**

Defibrillator. Project with Cllr Caroline Hulse.

Village Hall Update

Cllr Arthur Renshaw declared an interest and took no further part in the discussions or decisions.

Fire Alarm. Vice Chairman advised Cllrs of the correspondence received from the Village Hall Committee since the last meeting and discussed the matter. Cllrs agreed on a response. **Action – Parish Clerk.**

Parish Council equipment at the Village Hall. Reminder to be sent to the Village Hall Committee. **Action – Parish Clerk.**

Correspondence from NALC via SPCA - Event Licensing. Details to be sent to the Village Hall Committee. **Action – Parish Clerk.**

Any Other Business

Discussion took place regarding the gypsies on the old Barracks land (Marchington parish). Cllrs noted that it was the landowner's responsibility to take action.

Chairman had sent some matters:

- The amount of horse manure along Riddings Lane. Cllrs agreed for a letter to be sent. **Action – Parish Clerk.**
- Overgrown bush outside the front of the Village Hall. **Action – Mrs Jenny Murphy.**

- One of the bollards from the build-out in Toby's Hill has been flattened. **Action – Parish Clerk to advise Highways.**

Diary notes from previous meetings:

1. Annual closure of Village Hall rear gate and new gate at the playing field by Swan Road. In consultation with Mrs Jenny Murphy it was agreed to close the Village Hall gate over the 12 and 13 November. **Action – Parish Clerk to advise the Village Hall Committee.** The gate on the playing field to be closed over the 10 and 11 January 2017 – diary note. **Action – Parish Clerk.**
2. Cutting of the playing field boundary hedges. **Action – Parish Clerk to contact contractors for quotes.**
3. Klondyke fireworks evening. Cllrs agreed to send a letter after the event. **Action – Parish Clerk.**
4. Shoot dates. **Action – Mr Neil Fraser offered for the dates to be sent through to the Parish Clerk.**

Cllr Arthur Renshaw enquired with Mr Neil Fraser if he had any updates to share with the Parish Council from either the Duchy or Savills. Mr Fraser responded with regard to planning / housing development that Duchy / Savills were currently concentrating on other sites.

Cllr Stephen Smith raised a couple items of correspondence - Neighbourhood Development Fund; about how to view your council tax on ESBC's website; funding and support within the voluntary sector; collaborative working with regard to health scrutiny and Virgin Care.

Cllr Arthur Renshaw suggested that details about the new telephone number to ring concerning power cuts (105) be put in the next Parish Council Newsletter. Cllrs agreed and decided that the next draft Newsletter be ready for approval at the November Parish Council meeting. **Action – Vice Chairman and Parish Clerk.**

As no other business arose the open meeting closed 9.17p.m.

Date of the next monthly meeting: Thursday 13 October 2016, 7.30 pm, Village Hall.

Signed *Signature removed*

Date 10 November 2016

Chairman

2016 – Dates of Parish Council meetings:

10 November

8 December

Minutes of the Parish Council meetings can be viewed in the noticeboard located outside the Village Hall and <http://draycottintheclayparishcouncil.btck.co.uk/>

Draycott in the Clay Parish Council has adopted the Model Publication scheme as approved by the Information Commissioner. Details are available via the Parish Council meeting or via the Parish Clerk.